

Examination Rules

- Before the examination starts put aside **all aids, which are not explicitly allowed** (e.g. scripts, notes etc) which includes hand bags and pen and pencil cases. Please take out all necessary tools in advance. Even the **possession** of such aids is an attempt of cheating, although they are not used.
- The use of **mobile phones, smart watches, iPods** or other **electronic devices** is not allowed, please store them in your bag/jacket, out of reach.
- The 1st attempt of **communicating to your neighbours**, leads to a warning (protocolled), the 2nd attempt leads to an exclusion from this examination of all participants concerned independent to who has started communication.
- The **exchange** of (admitted) aids (ruler, rubber, etc.) is regarded as an attempt of cheating, except supervisors agree in every single case.
- The supervisor is allowed to **move s.o. to another place** for the remaining examination-time. You must follow their instructions immediately.
- If you interrupt the examination because of **illness**, you must **inform the supervisor immediately**. (You have to visit a physician and to send a medical certificate to the examination office **at the same day**).
- **After the examination starts** we will check if you are **registered** for this examination. We assume that you have checked your registration in advance. Whether you are not listed you have to hand out the examination sheets and leave the room immediately.
- Don't forget to sign your examination **before** handing out to supervisor! Examinations without name and **signature** will be graded as "failed".
- You are not allowed to open **tacked examination documents**.
- The **chewing of bubble-gum** during the examination is not allowed.