

# Exam registration in the Online-Portal

### You will find the Online Portal on our homepage: https://web.hs-niederrhein.de/wirtschaftswissenschaften/studierende/





You will find the Schedule of Lectures under the heading "Online Dienste"



#### Or you simply follow this link:

<u>https://hio.hs-</u> <u>niederrhein.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=</u> <u>y&noDBAction=y&init=y</u>

#### To find the following webpage:

Hochschule Niederrhein University of Applied Sciences					Benutzerkennung	Passwort	Anmeld gsdaten vergess
	Rewerbun	ng Studienangebot	E-Mail-Verifikation	Organisation			
line-Portal							
Portalauswahl		en oder ändern.	<ul> <li>Aktuelles der Hochschule Niederrhein</li> <li>Drohnen-Workshop für Schüler: MakerSpace kooperiert mit Gymnasium Odenkirchen Nachricht vom 09.11.2018 um 10:44 Uhr</li> <li>Hochschule Niederrhein mit dem Projekt Medikationsplan Plus auf der Medica 2018 Nachricht vom 09.11.2018 um 13:54 Uhr</li> <li>Veranstaltungen zum Thema Gründen an der Hochschule Niederrhein Nachricht vom 07.11.2018 um 09:01 Uhr</li> <li>Studierende aus Einnland, Lettland und Dänemark zu Gast in Mönchengladbach Nachricht vom 05.11.2018 um 09:20 Uhr</li> <li>Forum Banking &amp; Finance wird 20 Jahre: Finanzminister Lienenkämper hält Vortrag Nachricht vom 05.11.2018 um 11:39 Uhr</li> <li>Fachbereich Textil- und Bekleidungstechnik lädt zum Nachhaltigkeitstag Nachricht vom 31.10.2018 um 10:38 Uhr</li> <li>Feed von: Hochschule Niederrhein (6 von 10 Meldungen werden angezeigt)</li> </ul>				G chen 118 9g
		c	Die offizielle App der Hochschu Die offizielle App der und Windows Phone	<b>le Niederrhein</b> Hochschule Niederrhein Store erhältlich.	ist jetzt kostenlos im A	App Store, Goog	e Play Store
		T	Die Ticket App der Hochschule I Die Ticket App der Ho Anleitung eTicket / Ir	Niederrhein Achschule Niederrhein Astruction eTicket.			0

#### The registration in the Online Portal is done by using the HN account: / Now you need to log in with your access the university account:

ochschule Niederrhein

University of Applied Sciences



Now you need to log in with your access data for the university account:



Password
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- You have received the access data for the university account after your registration
- Only after assigning a personal password in the **HN Identity Manager** you can use the services of the Hochschule Niederrhein (including the Online Portal)
- HN Identity Manager: <u>https://iman.hs-niederrhein.de</u>
- If you have problems with your university account, please contact the university IT (KIS): <u>https://www.hs-niederrhein.de/kis/it-support/#c5362</u>

Due to your enrollment, you already received a TAN list. If this list has been used up slowly, you can generate a new TAN list as follows:



Hochschule Niederrhein University of Applied Sciences				$\mathbf{i}$	*	<b>(</b> 9 30 <b>[</b> →
My Studies	Studies offered	Organisation	User information	Bookmarks		<b>(</b>
Student Service						0
Student status Contact data Bills and payment Reports						
My degree programmes				$\otimes$	Information	${ig>}$
Degree/Subjects					Actions	
– Master					TAN lists	
– Winter 2019/20					🔒 activate new TAN list	
Master Business Management	<ol> <li>"My St</li> <li>"Stude</li> <li>"Report</li> </ol>	udies" ent Service" rts"				
Reports						
Sie können Ihre Bescheinigungen für folgende Semester ausdrucken: Wi	nter 2019/20	<b>~</b>				
Bescheinigungen						
Bebührenaufstellung [PDF]						
Immatrikulationsbescheinigung (auch f ür BAföG) [PDF]						
Bescheinigungen für Noten und Prüfungen						
<u>Statusbogen [PDF]</u>						

HISinOne

# To register to your courses you need to follow the following instructions:

Hochschule Niederrhein University of Applied Sciences



#### To register to your courses you need to follow the following instructions (1/2):



search menu Hochschule Niederrhein University of Applied Sciences Studies offered 俞 **My Studies** Organisation User information Bookmarks You are here: Home 🕨 My Studies 🕨 Planner Of Studies with module plan > Planner Of Studies with module plan Master Business Management ✓ Original module plan ✓ My modules 1. term 2. term 3. term WiSe 2018/19 SoSe 2019 WiSe 2019/20  $\odot$  $\odot$  $\odot$ Reprocurement Management 1 **d** Organisational Culture an International Economics 5/5 5/5 -/5  $\odot$  $\odot$  $\odot$ 🗼 Human Resource Mgmt. I Revenue Procurement Management 2 💼 AktuelleProblemstellungen -/5 5/5 -/5  $\bigcirc$  $\odot$  $\odot$ Revealed a series of the serie 🚓 Tools Systeme und Meth. **d** Corporate Mergers, Shareh -/5 -/5 -/5  $\odot$  $\odot$  $\odot$ 🗼 International Management II 髌 Eignungs- & Potenzialdiag 🗼 Innovation Management -/5 5/5 -/5  $\odot$  $\odot$  $\odot$ 🔹 Volkswirtschaftslehre I 🗼 Volkswirtschaftslehre II Dienstleistungsmarketing -/5 -/5 -/5  ${f O}$  $\bigcirc$ 髌 International Management I 🔹 Intercultural Communicati Relected Brand Management 5/5 -/5 -/5  $\odot$  ${f O}$ Emp. ökon. Modellanalyse 髌 Sales Management 🗼 Value Management, Busines -/5 5/5 -/5  ${f O}$  $\odot$ ⊘ 📥 Sales Management Real Marketing I **R** Bank and Finance Manageme -/5 -/5 -/5

#### **Example for Master Business Management:**

- Green = already passed courses
- Grey = selectable courses

Please select **ONLY** your specific courses, which you are already attending/participating!

**▲ (9** 30 **→** 

#### To register to your courses you need to follow the following instructions

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#### Another opportunity to find your courses:



Hochschule Niederrhein University of Applied Sciences		<b>≗ Ç9</b> 30 ि
My <u>Studies</u> Studies offered Organisation User information	Bookmarks	
You are here: <u>Home</u> My Studies Planner of Studies with module plan		$\otimes$
		() Help
Show module plan - Select another course of study - Printview		
Subject related Semester All Vintersemester 2019		<b>X</b> Hide lectures <b>X</b> Hide examinations
Search in course catalog		<b>↓ Expand all ↑ Collapse all</b>
Structure of examination regulations - All subject related semesters	Actions St	atus
─ []90 810 - - H 2017		
– 🔗 9500 - Abschluss Gesamtnote - 0.0 Credits		
- 🛷 8999 - Kreditpunktekonto 90 810 - - H 2017 - 120.0 Credits	You Co	ur actual status SoSe 2019 ursework submitted/registered
- 🔗 101 - Specialisation, part 1 - 10.0 Credits	You pas	ur actual status WiSe 2018 ssed
+ 🛊 10101 - Procurement Management 1 - Pflichtfach - 5.0 Credits	You pas	ur actual status WiSe 2018 ssed
+ 🚓 10102 - Marketing I - Pflichtfach - 5.0 Credits		
+ 🚓 10103 - Controlling I - Pflichtfach - 5.0 Credits		
🕂 + 🤹 10104 - Human Resource Mgmt. I - Pflichtfach - 5.0 Credits		
+ 🛊 10105 - International Management I - Pflichtfach - 5.0 Credits	You pas	ur actual status - WiSe 2018 ssed
+ 🚓 10106 - Volkswirtschaftslehre I - Pflichtfach - 5.0 Credits		
+ 🛊 103 - International Strategic Purchasing and International Marketing - Pflichtfach - 5.0 Credits	You pas	ur actual status WiSe 2018 ssed
🚽 🚽 🔗 104 - Optional Module 1 - 5.0 Credits	You pas	ur actual status WiSe 2018 ssed
+ 🚖 10401 - Applied Econometrics - Pflichtfach - 5.0 Credits	You pas	ur actual status WiSe 2018 ssed
+ 🚓 10402 - Emp. ökon. Modellanalyse - Pflichtfach - 5.0 Credits		
+ 🚓 10403 - Reg ök. Forschungsproj - Pflichtfach - 5.0 Credits		
- 🔗 105 - Optional Module 2 - 5.0 Credits	You pas	ur actual status WiSe 2018 ssed
🔫 🕂 🙀 10501 - Business Economics - Pflichtfach - 5.0 Credits	You	ur actual status WiSe 2018

## If necessary, set your current course of study and the desired semester:

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Hochschule Niederrhein University of Applied Sciences				≗ 🧐 30 🗗
<u>ک My Studie</u> Studie	s offered Organisation	User information	Bookmarks	
You are here: <u>Home</u> ) <u>My Studies</u> ) <u>Planner Of Studies with module plan</u> Planner Of Studies with module plan Master Business Manageme	nt			$\otimes$
Show module plan → Select Arother course of study  Printview	in.			(i) <u>Help</u>
Subject related Semester All 🗸 Events Wintersemester 2019 🗸				₩ Hide lectures W Hide examinations
Search in course catalog				<b>↓</b> Expand all <b>↑</b> Collapse all
Structure of examination regulations - All subject related semesters			Actions St	atus
- <b>[</b> 90 810 - - H 2017				
- 🛷 9500 - Abschluss Gesamtnote - 0.0 Credits				
- 🤣 8999 - Kreditpunktekonto 90 810 - - H 2017 - 120.0 Credits			Υοι Coi	ır actual status SoSe 2019 ırsework submitted/registered
🚽 🚽 🛷 101 - Specialisation, part 1 - 10.0 Credits			You pas	ir actual status WiSe 2018 ised
+ 🛊 10101 - Procurement Management 1 - Pflichtfach - 5.0 Credits			You pas	ur actual status WiSe 2018 ised
+ 🛊 10102 - Marketing I - Pflichtfach - 5.0 Credits				
+ 🛊 10103 - Controlling I - Pflichtfach - 5.0 Credits				
+ 🙀 10104 - Human Resource Mgmt. I - Pflichtfach - 5.0 Credits				
🚥 🕂 💏 10105 - International Management I - Pflichtfach - 5.0 Credits			You pas	ir actual status WiSe 2018 ised
+ 🛊 10106 - Volkswirtschaftslehre I - Pflichtfach - 5.0 Credits				
+ 🚖 103 - International Strategic Purchasing and International Marke	ting - Pflichtfach - 5.0 Credits		You pas	ur actual status WiSe 2018 ised
- 🤣 104 - Optional Module 1 - 5.0 Credits			You pas	ur actual status WiSe 2018 ised
+ 🛊 10401 - Applied Econometrics - Pflichtfach - 5.0 Credits			You pas	ur actual status WiSe 2018 ised
🕂 🕂 🌲 10402 - Emp. ökon. Modellanalyse - Pflichtfach - 5.0 Credits				
+ 🛊 10403 - Reg ök. Forschungsproj - Pflichtfach - 5.0 Credits				
– 🔗 105 - Optional Module 2 - 5.0 Credits			You pas	ur actual status WiSe 2018 ised
+ 📥 10501 - Business Economics - Pflichtfach - 5.0 Credits			You	ir actual status WiSe 2018



#### To register for an exam, press the "Apply" button:

Hochschule Niederrhein University of Applied Sciences	<b>≗ Ç</b> <sup>9</sup> 30 ि
My Studies         Studies offered         Organisation         Jser information         Bookmark	s
You are here: Home > My Studies > Planner Of Studies with module plan	(A)
Planner Of studies with module plan Master Business Management	() Help
Show module plan $\Rightarrow$ Select another course of study $regimentary Printview$	U IIIk
Subject related Semester All 👻 Events Wintersemester 2019 👻	Hide lectures Read Hide examinations
Search in course catalog	<b>\$</b> ≣ Expand all ↑ <b>≣</b> Collapse all
Structure of examination regulations - All subject related semesters Actions	Status
- <b>[</b> 90 810 - - H 2017	
- 🤣 9500 - Abschluss Gesamtnote - 0.0 Credits	
- 🔗 8999 - Kreditpunktekonto 90 810 - - H 2017 - 120.0 Credits	Your actual status SoSe 2019 Coursework submitted/registered
🦰 🗕 🔗 101 - Specialisation, part 1 - 10.0 Credits	Your actual status WiSe 2018 passed
+ 🛊 10101 - Procurement Management 1 - Pflichtfach - 5.0 Credits	Your actual status WiSe 2018 passed
+ 🛊 10102 - Marketing I - Pflichtfach - 5.0 Credits	
+ 🛊 10103 - Controlling I - Pflichtfach - 5.0 Credits	
+ 🛊 10104 - Human Resource Mgmt. I - Pflichtfach - 5.0 Credits	
– 🕺 10105 - International Management I - Pflichtfach - 5.0 Credits	Your actual status WISe 2018 passed
+ 4 10105 - International Management - Pflichtfach - 5.0 Credits	Your actual status WiSe 2018 passed
+ 🛊 10106 - Volkswirtschaftslehre I - Pflichtfach - 5.0 Credits	
+ 🛊 103 - International Strategic Purchasing and International Marketing - Pflichtfach - 5.0 Credits	Your actual status WiSe 2018 passed
– 🔗 104 - Optional Module 1 - 5.0 Credits	Your actual status WiSe 2018 passed
+ 🛊 10401 - Applied Econometrics - Pflichtfach - 5.0 Credits	Your actual status WiSe 2018 passed
🕂 🕂 🛊 10402 - Emp. ökon. Modellanalyse - Pflichtfach - 5.0 Credits	



#### Press the "Apply" button again.



Cancel enrollment

If you cannot find your TAN list, please contact the university IT (KIS): <a href="https://www.hs-niederrhein.de/kis/it-support/#c5362">https://www.hs-niederrhein.de/kis/it-support/#c5362</a>

# Now enter the requested TAN (in this case TAN no. 7) and click on "OK" (not ENTER!):

Hochschule Niederrhein University of Applied Sciences



If you cannot find your TAN list, please contact the university IT (KIS):

https://www.hs-niederrhein.de/kis/it-support/#c5362

#### You will receive a confirmation of each successful exam registration

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Back to overview

# The registration is only possible within the designated registration period:



#### 1<sup>st</sup> until 15<sup>th</sup> of June in the summer term & 1<sup>st</sup> until 15<sup>th</sup> of December in the winter term!!

Detail view Selected Brand Management	30103   examination			
Back Term Winter 2019/20 Basic data Parallelgroups	<ul> <li>Appointments University course catalog</li> </ul>	g Modules / Courses of study		
Title Short text Long text Number Organizational unit	Selected Brand Management Selected B Selected Brand Management Topic 30103 • Wirtschaftswissenschaften (per	s son responsible)	Type of examination Type of examination Grading type Credits Hours per week Periods	Doctorate written or oral Prüfung Normal 5.0 4.0 Prüfungsabmeldung WiSe 2019 from 16.12.2019 00:00:00 to 20.02.2020 23:59:59 - active WiSe 2019 from 01.12.2019 00:00:00 to 15.12.2019 23:59:59 - expired

The examination registration can be withdrawn up to one week before the scheduled examination date:



– 🛷 206 - Additional Elective Compu - 5.0 Credits		Your actual status WiSe 2019 Coursework submitted/registered
+ 🚓 20601 - Intercultural Communicati - Pflichtfach - 5.0 Credits		
+ 🚓 20602 - Intercultural Communicati - Pflichtfach - 5.0 Credits		
- 🗼 20604 - Intercultural Communication and Cooperation - Pflichtfach - 5.0 Credits		Your actual status WiSe 2019 Coursework submitted/registered
+ 🖳 20604 - Intercultural Communicati - Pflichtfach - 5.0 Credits	Sign off	Your actual status WiSe 2019 admission
MBM 20604, MIM 106 - Intercultural Communication and Cooperation - Seminar		



#### Therefore you have to press the button "Sign off" again ...



#### Cancel enrollment

#### ... and



#### enter the required TAN number (in this case the TAN No. 57):



You will receive another confirmation: You have successfully withdrawn.





Back to overview

After the expiration of the withdrawal period, no further cancellation is possible:





#### Cancel enrollment

If you have not received a TAN list unexpectedly, please send an email to: it-support@hs-niederrhein.de





#### Your contact persons:

#### Hochschule Niederrhein University of Applied Sciences

## in the examination office in Mönchengladbach

## in the dean's office

#### **Timo Netten**

Staff Examination Office MG Specialist Administrator Webschulstr. 31 41065 Mönchengladbach Phone: +49 (0)2161 186-2837 Fax: +49 (0)2161 186-2899 Room: G K15 E-mail: <u>timo.netten@hs-niederrhein.de</u>

Simone Windus Employee Examination Office MG Webschulstr. 31 41065 Mönchengladbach Phone: +49 (0)2161 186-2833 Fax: +49 (0)2161 186-2899 Room: G K15 E-mail: <u>simone.windus@hs-niederrhein.de</u>

BBW/ BWI/ BWID/ BWIT BSW/ BSWD/ BSWF/ BBW-IB/ MBM/ MIM/ MWI IMB/ IMM BBS/ BHM/ BBWD/ BBFD/ BBFT/ MBA Verbundstudiengänge

Frau Doris Pelletier <u>Doris.Pelletier@hs-niederrhein.de</u> Frau Stephanie Lenz <u>Stephanie.Lenz@hs-niederrhein.de</u> Frau Janina Biller <u>Janina.Biller@hs-niederrhein.de</u> Herrn René Steinwartz <u>Rene.Steinwartz@hs-niederrhein.de</u> Herrn Dirk Loonen <u>Dirk.Loonen@hs-niederrhein.de</u>