



Hochschule Niederrhein

University of Applied Sciences



Informations about the master thesis

Master International Management

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THE MASTER THESIS SHOULD DEMONSTRATE THAT THE CANDIDATE IS CAPABLE OF INDEPENDENTLY WORKING ON A TASK FROM HIS OR HER FIELD OF SPECIALIZATION (FROM A SUBJECT AREA OF THE CHOSEN STUDY PROGRAM) ACCORDING TO SCIENTIFIC METHODS WITHIN A SPECIFIED PERIOD OF TIME.

THE CANDIDATE SHOULD PROVE THAT HE/SHE IS ABLE TO FAMILIARISE HIMSELF/ HERSELF WITH THE TASK METHODICALLY AND SYSTEMATICALLY AND THAT HE/SHE PROCEEDS ANALYTICALLY WHEN SOLVING IT. THE SOLUTION SHOULD BE ABSTRACTED AND TRANSFERABLE INTO AN INTERDISCIPLINARY QUESTION.

[Link Exam Regulations \(only in German\)](#)

When should the work be done?

// Usually in the last semester

How long is the period of time?

// Processing period (output until submission of the work): maximum four months

The final thesis can also be worked out and admitted in the form of a group thesis

The guideline value for the scope (of the written part) of the master thesis is 80 DIN A4 pages (without attachments)

The enrolment of the thesis is possible during the whole year

Students can be permitted to the master thesis when

- // they fulfil the study requirements according to §3 Examination Regulations
- // are enrolled in the Master's degree programme in Business Management at Niederrhein University of Applied Sciences during the processing period and
- // they have earned at least 80 credit points

4. How to find a topic and a supervisor

The research/ search for a topic and a supervisor can be divided into three steps

- 1) Developing initial ideas on a topic
- 2) Contact the supervisor of your choice and have an initial conversation
- 3) Discuss the next steps with the supervisor

4. How to find a topic and a supervisor

1) Developing initial ideas on a topic

Develop your own topic

- // from professional practice of personal interest (e.g. search through specialist journals for currently discussed aspects; look at topics that have already been dealt with on the lecturers' websites)
- // from the contents of your subjects

View advertised topics

- // Lecturers' notice boards
- // Internet pages of the lecturers
- // Website of the faculty of Business Administration and Economics (Jobs I Internships)

4. How to find a topic and a supervisor

2) Contact the supervisor of your choice and have an initial conversation

Clarify if the supervisor is available for your degree program

- // The supervisor has to be a professor at the faculty of business administration and economics (see list of persons on the homepage)
- // In exceptional cases, a lecturer or honorary professor can also supervise your thesis

Contact the supervisor (in person or by e-mail).

- // Ask for willingness to support
- // Concretize the content of the topic
- // Clarify if a company shall be involved
- // Prepare a strategy of creating contact to the companies

If necessary, several attempts must be undertaken

4. How to find a topic and supervisor

Overview of supervisors

Human Resource Management

- // Bröckermann
- // Müller-Vorbrüggen
- // Cisik

International Management

- // Winnewisser
- // Koch
- // Vogl

Information Systems

- // Brell
- // Frick
- // Mülder
- // Stegemerten
- // Treibert
- // Wilking
- // Karla
- // Retkowitz
- // Kaufmann
- // Schekelmann

Tax

- // Oblau
- // Pasch
- // v. Eitzen
- // Fischer
- // Dinkelbach
- // Kaiser

Controlling

- // Effmann
- // Krause
- // Oecking
- // Syska
- // Nissen

Marketing

- // Vergossen
- // Bieberstein
- // Pütz
- // Halfmann
- // Kortus-Schultes

Math/ Statistics

- // Kirsch
- // Freund
- // Brell

Procurement Management

- // Koch
- // Wickert
- // Zeisel

Economics

- // Hamm
- // Schoelen
- // Vogl
- // Wenke

Banking and Finance

- // Braun
- // Müller
- // Freund

Business Administration/ Organization & Leadership

- // Hahn
- // Effmann

Law

- // Messerschmidt
- // Kreissl

4. How to find a topic and supervisor

Contact your supervisor at an early stage!

- // Three months before the start of writing the thesis
- // One semester, in some cases two semesters before the start of writing the thesis, particularly in special subjects with high demand

Some lecturers have special requirements

- // Often, lecturers only accept topics of the thesis related to their teaching and research area
- // Special requirements of the lecturer have to be fulfilled

4. How to find a topic and supervisor

Once you have found a supervisor, discuss the next steps:

The following grid serves as a rough orientation

- // Formulate 2 - 3 pages of a concrete problem definition and objective of the work
- // Develop an initial structure proposal or take the relevant literature into account
- // takes into account the relevant literature

4. How to find a topic and supervisor

Also take care of a second examiner

- // The second examiner does not have to cover the subject area
- // If the supervisor (first examiner) is a lecturer or honorary professor, the second examiner has to be a professor in the subject area

You should contact the second supervisor of your choice by e-mail

For the formal design please refer to the information sheet [Guidelines of Academic Work](#)

5. How and when do I register for the thesis?

Discuss with your supervisor when the registration of the work should take place

The following steps are necessary to register:

- // Contact the examination office by telephone to check whether the required credit points are available
- // If yes, the examination office will send you the following form "Application for Admission to Final Thesis"
- // The student submits the completed documents to the examination office
- // The examination office forwards the application to the supervisor who enters the final topic
- // After the chairman of the examination board has signed the paper the student is informed about the latest deadline
- // A one-time extension by a maximum of 4 weeks can be approved by the supervisor in justified exceptional cases (application via the examination office)

5. How and when do I register for the thesis?

Examination Office Mönchengladbach postal adress

// Webschulstr. 31
// 41065 Mönchengladbach
// Mail: pruefungsamt-mg@hs-niederrhein.de

Ms. Simone Windus

// Room G K 15
// Phone: 02161/186-2833
// Fax: 02161/186-2899
// Mail: Simone.Windus@HS-Niederrhein.de

Opening Hours

// Monday to Friday: 09:45 a.m. to 12:15 p.m.
und 01:00 p.m. to 02:00 p.m.

5. How and when do I register for the thesis?

The timing of the graduation should be discussed with the supervisors

The communicated deadlines are the result of the processing time stipulated in the examination regulations; semester periods are independent of those

If you wish to complete your studies in the respective semester, close consultation with your supervisor is recommended

- // As a rule, the course ends with the colloquium
- // The colloquium must therefore take place before the end of the semester (summer term: 31. 8.; winter term: 28. 2.)
- // This in turn means that you have to hand in your final thesis that early that it can be corrected (usually approx. 8 weeks earlier)

The thesis has to be handed in at the examination office - not to be submitted to the supervisor

- // punctually (on the specified due date)
- // in three bounded copies (hard or soft cover)
- // A digital version (a file in Word or PDF on CD)

6. When will I be admitted to the colloquium and how does it work?

Students can be permitted to the colloquium when

- // they fulfil the study requirements according to §3 Examination Regulations
- // they have earned at least 104 credit points

The colloquium takes place approx. 6 to 8 weeks after submission of the thesis.

The date will be fixed by the supervisor and the student will be informed by the examination office.

Your supervisor will inform you about the procedure and the contents of the colloquium.

The colloquium is a technical discussion between you and the two supervisors, which lasts about 30 minutes.

The content of the colloquium is usually linked to the topic of your thesis; however, other topics and specialist areas may also be addressed.

Some supervisors require a short presentation of the most important results of your thesis as an introduction to the colloquium. Clarify these details with your supervisor beforehand.

6. When will I be admitted to the colloquium and how does it work?

The thesis must be evaluated by two examiners

If the two examiners do not agree, the grade of the thesis is calculated from the arithmetic mean of those two grades, if the difference between the two scores is less than 2.0

If the difference is 2.0 or more a third examiner is appointed by the board of examiners. In this case the grade of the thesis is calculated from the arithmetic average of the two better individual grades

However the thesis can only be evaluated as "sufficient" (4.0) or better, if at least two of the grades are "sufficient" (4.0) or better

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Thank you for your attention!