



## Offices and Authorities

### **Einwohnermeldeamt** **Residents Registration Office**

All foreign students must register with the Einwohnermeldeamt in their place of residence (town, etc.), this means in Krefeld or Mönchengladbach, and must inform the Einwohnermeldeamt of their address.

### **Ausländerbehörde** **Foreigners Registration** **Authority**

Students aiming to spend more than 3 months studying at the Hochschule Niederrhein, must apply to the Foreigners Registration Authority for a Residence Permit.

#### **You need the following for this:**

- a valid Passport or Identity Card
- a registration certificate from the Hochschule Niederrhein
- confirmation by the Warden of the Student Hall of Residence
- a certificate from the Residents Registration Office
- proof of sufficient Health Insurance Cover
- 2 passport photos
- proof of financial resources to cover your living expenses (e.g. financial support amounting to 640 euros per month from your parents, or bank statements or a savings bank book).

### **Anschriften** **Adresses**

#### **Krefeld**

##### **Ausländerbehörde** **Foreigners Registration** **Authority**

Am Hauptbahnhof 5  
47798 Krefeld  
(next to the „Cinemaxx“)

##### **Einwohnermeldeamt** **Residents Registration** **Office**

Theaterplatz 1  
47798 Krefeld

#### **Mönchengladbach**

##### **Ausländerbehörde / Einwohnermeldeamt** **Foreigners Registration Authority**

Rathaus Rheydt  
Mönchengladbach (Rheydt)