

Instructions for uploading theses in Moodle-Exam:

If you have logged into Moodle-Exam at <https://moodle-exam.hsnr.de/?redirect=0> and opened the course (course name corresponds to your matriculation number), the following interface will appear:

The screenshot shows a user interface for course ID 222222. On the left is a navigation menu with 'Allgemeines' expanded and 'Upload your thesis' selected. The main content area has a header '222222' and a sub-header 'Allgemeines' with a 'Alles einklappen' link. Below is the 'Upload your thesis' section with instructions: 'Go to the confirmation, read the displayed text and click on the button "I CONFIRM THE ACCEPTANCE". In the next step, go to the release/non-release of the thesis and decide whether you agree to release your thesis. Make sure that a "tick" appears in the grey boxes on the right-hand side.' Two task cards are shown: 'Confirmation' and 'Approval/Non-Approval of the Thesis', both with a 'Zu erledigen: Eine Auswahl treffen' status.

Firstly, you must select the language "English". To do this, click on the arrow next to the name abbreviation and on "Language".

This screenshot is similar to the previous one but shows a user profile dropdown menu open on the right side. The menu includes options like 'Profil', 'Kalender', 'Meine Dateien', 'Berichte', 'Einstellungen', 'Sprache', and 'Logout'. The 'Sprache' option is highlighted with a red circle, indicating the next step in the process.

Now select "English".

This screenshot shows the 'Sprachwahl' (Language Selection) dropdown menu. The options are 'Deutsch (de)' and 'English (en)'. 'English (en)' is selected, indicated by a checkmark and a red circle around the option.

The language has been adapted:

The final screenshot shows the interface after the language has been adapted to English. The navigation menu now shows 'General' instead of 'Allgemeines'. The main content area has a header '222222' and a sub-header 'General' with a 'Collapse all' link. The 'Upload your thesis' section contains the same instructions as before. The two task cards are now marked as 'Done: Make a choice', indicating that the user has completed the necessary steps.

After clicking on "Confirmation", this interface appears:

✕

General

Upload your thesis

Confirmation

Approval/Non-Approval of t...

Thesis

222222 / Confirmation

Confirmation

To do: Make a choice

1. examination law
If the candidate attempts to influence the result of his/her examination performance by cheating, the examination performance in question shall be deemed to have been assessed as "insufficient" (5.0) (relevant examination regulations).

2. administrative offences
Any person who intentionally violates a regulation of an examination regulation concerning cheating on examination performance shall be deemed to have committed an administrative offence. The administrative offence may be punished with a fine of up to 50,000 euros (§ 63 Abs. 5 S. 2ff Hochschulgesetz NRW).

3. Enrolment law
In the event of multiple or other serious attempts at deception, the examinee may be exmtricated (§ 63 Abs. 5 S. 6 Hochschulgesetz NRW).

The results of this activity will not be published after you answer.

I CONFIRM THAT I HAVE READ AND UNDERSTOOD THE THESIS AND THAT I WILL WRITE IT INDEPENDENTLY

Save my choice

After confirming that you have taken note and saved the selection, this appears:

✕

General

Upload your thesis

Confirmation

Approval/Non-Approval of t...

Thesis

222222 / Confirmation

Confirmation

Done: Make a choice

1. examination law
If the candidate attempts to influence the result of his/her examination performance by cheating, the examination performance in question shall be deemed to have been assessed as "insufficient" (5.0) (relevant examination regulations).

2. administrative offences
Any person who intentionally violates a regulation of an examination regulation concerning cheating on examination performance shall be deemed to have committed an administrative offence. The administrative offence may be punished with a fine of up to 50,000 euros (§ 63 Abs. 5 S. 2ff Hochschulgesetz NRW).

3. Enrolment law
In the event of multiple or other serious attempts at deception, the examinee may be exmtricated (§ 63 Abs. 5 S. 6 Hochschulgesetz NRW).

Your choice has been saved

Your selection: I CONFIRM THAT I HAVE READ AND UNDERSTOOD THE THESIS AND THAT I WILL WRITE IT INDEPENDENTLY

The results are not currently viewable.

After clicking on "Approval/Non-Approval of the Thesis", this interface appears:

✕

General

Upload your thesis

Confirmation

Approval/Non-Approval of t...

Thesis

222222 / Approval/Non-Approval of the Thesis

Approval/Non-Approval of the Thesis

To do: Make a choice

I am aware that my thesis may not be viewed within or outside the university or made accessible in any other way without my permission. Only the persons involved in the examination procedure are authorised to access it. The submitted thesis will be automatically deleted after five years, regardless of whether I have given my permission. This period begins after graduation.

If I agree to the inspection of my thesis by third parties, this may take place in the following ways:

a) within the university (the thesis may be made accessible to members and affiliates of the Niederrhein University of Applied Sciences for teaching or study purposes).

b) within and outside the university (the thesis may also be made accessible to persons outside the Niederrhein University of Applied Sciences).

I am aware that I can revoke the release of my thesis for the future at any time.

The results of this activity will not be published after you answer.

I agree that my thesis may be made available to members of the Niederrhein University of Applied Sciences for teaching or study purposes.

I agree that my thesis may also be made available to persons outside the Niederrhein University of Applied Sciences.

I do not agree with the release of my thesis.

Save my choice

Here you decide whether and, if so, to what extent the thesis will be released. Approval can take place in two stages:

- a) within the university
- b) within the university and outside the university

The department (supervising person) "administers" the thesis in these cases and ensures that the thesis is deleted at the end of the retention periods (5 years after graduation).

The examiners are informed of the approval/non-approval of the thesis by e-mail.

After selecting and saving, this interface appears:

222222 / Approval/Non-Approval of the Thesis

Approval/Non-Approval of the Thesis

Done: Make a choice

I am aware that my thesis may not be viewed within or outside the university or made accessible in any other way without my permission. Only the persons involved in the examination procedure are authorised to access it. The submitted thesis will be automatically deleted after five years, regardless of whether I have given my permission. This period begins after graduation.

If I agree to the inspection of my thesis by third parties, this may take place in the following ways:

- a) within the university** (the thesis may be made accessible to members and affiliates of the Niederrhein University of Applied Sciences for teaching or study purposes).
- b) within and outside the university** (the thesis may also be made accessible to persons outside the Niederrhein University of Applied Sciences).

I am aware that I can revoke the release of my thesis for the future at any time.

Your choice has been saved

Your selection: I do not agree with the release of my thesis.

The results are not currently viewable.

After clicking on "Thesis", this interface appears:

222222 / Thesis

Thesis

To do: Make a submission

Opened: Wednesday, 15 November 2023, 12:00 AM
Due: Wednesday, 21 February 2024, 11:59 PM

Upload your thesis here.

Add submission

Submission status

Submission status	No submissions have been made yet
Grading status	Not graded
Time remaining	98 days 15 hours remaining

If you have pressed the "Add submission" button, this will appear:

222222 / Thesis / Edit submission

Thesis

To do: Make a submission

Opened: Wednesday, 15 November 2023, 12:00 AM
Due: Wednesday, 21 February 2024, 11:59 PM

Upload your thesis here.

Add submission

File submissions

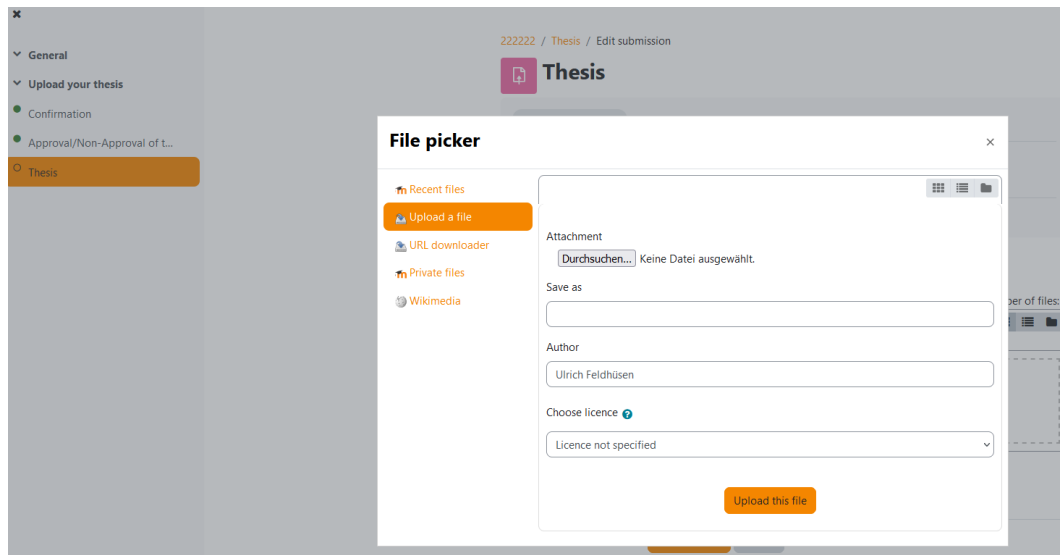
Maximum file size: 250 MB, maximum number of files: 2

You can drag and drop files here to add them.

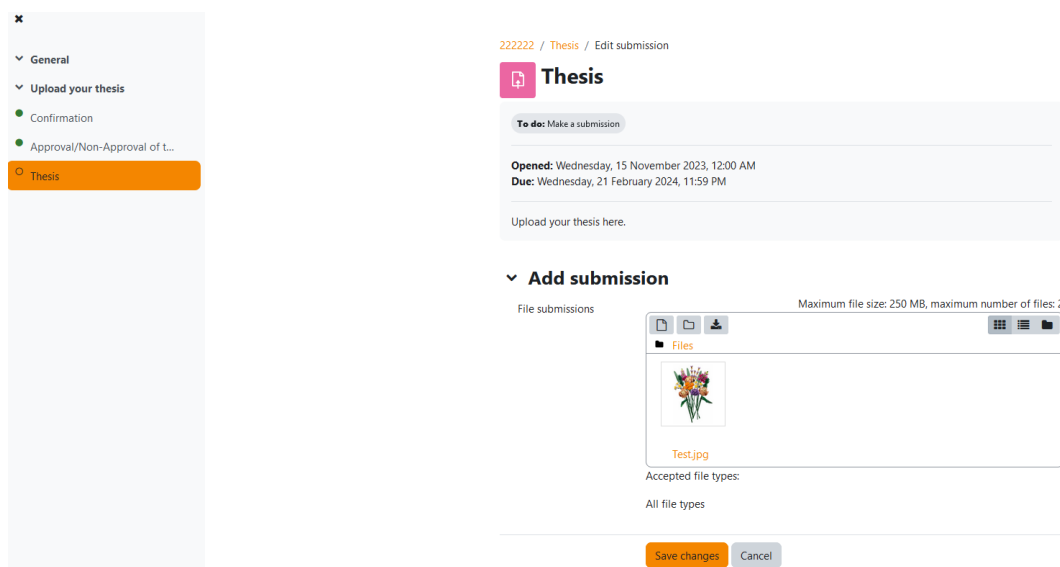
Accepted file types:
All file types

Save changes Cancel

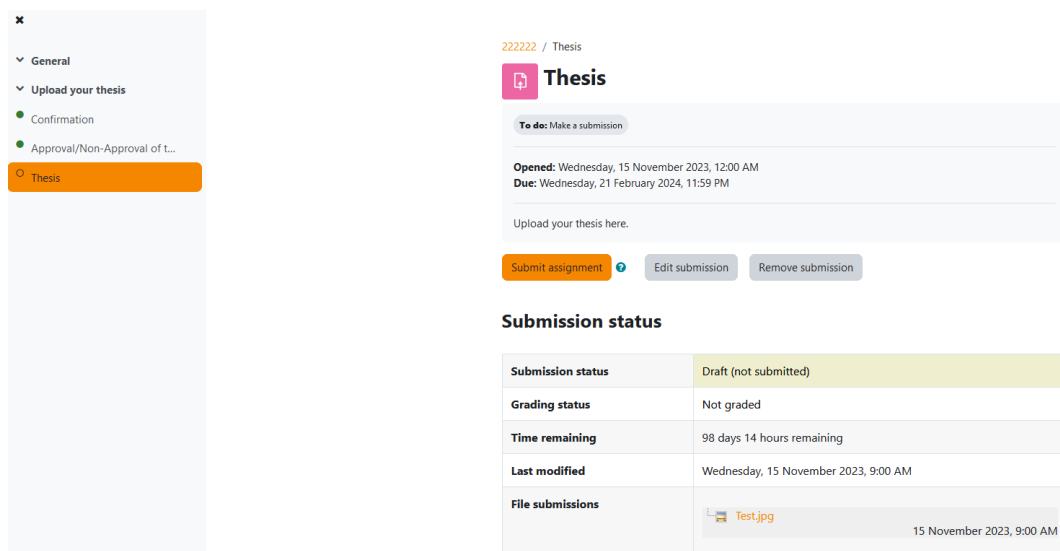
The thesis can now be uploaded:



After uploading, the "change" must be saved:

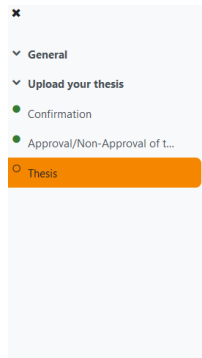


The current setting allows uploading up to 2 files of max. 250 MB each. The format of the file(s) is not generally specified; you can discuss in advance with your supervisor which format makes sense or is bindingly required by him/her. By saving, this appears:



In the submission status "Draft (not submitted)", the submission can still be edited/deleted.

Only when "Submit assignment" has been clicked, nothing more can be changed. This will be pointed out again:



222222 / Thesis / Confirm submission

Thesis

To do: Make a submission

Opened: Wednesday, 15 November 2023, 12:00 AM
Due: Wednesday, 21 February 2024, 11:59 PM

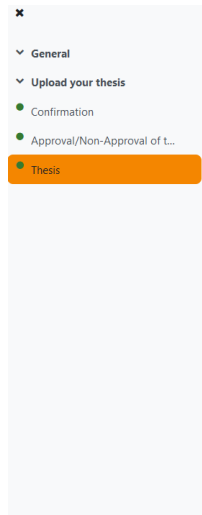
Upload your thesis here.

Confirm submission

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

Continue Cancel

Only when "Continue" has been clicked is the thesis submitted for grading:



222222 / Thesis


Thesis

Done: Make a submission

Opened: Wednesday, 15 November 2023, 12:00 AM
Due: Wednesday, 21 February 2024, 11:59 PM

Upload your thesis here.

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Time remaining	Assignment was submitted 98 days 14 hours early
Last modified	Wednesday, 15 November 2023, 9:04 AM
File submissions	 Test.jpg 15 November 2023, 9:00 AM

If you have any questions or problems, the Examinations Office will be happy to help you at the known functional e-mail addresses.